



**Pollution Incident  
Response  
Management Plan  
(PIRMP) –**

**Waste Transport**

## POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

WASTE TRANSPORT LICENCE NUMBER: 21929

**Approved by:** Brayden Ford

**Position/Title:** Director

**Signature:**

**Date:** 12/7/2024

### PURPOSE:

Ford Hire Pty Ltd T/A Southern Liquid Waste holds an Environment Protection Licence with the NSW Environment Protection Authority (EPA) for the transport of trackable waste. As per the *Protection of the Environment Operations Act 1997* (the POEO Act), the holder of an Environment Protection Licence must prepare, keep, test and implement a pollution incident response management plan (PIRMP) that complies with Part 5.7A of the POEO Act in relation to the activity to which the licence relates.

**\*\*If a pollution incident occurs in the course of an activity so that material harm to the environment** (within the meaning of section 147 of the POEO Act) **is caused or threatened, the person carrying out the activity must immediately implement this plan in relation to the activity required** by Part 5.7A of the POEO Act.

**A copy of this plan must be kept where the activity takes place** and be made available on request by an authorised EPA officer and to any person who is responsible for implementing this plan.

Parts of the plan must also be available either on a publicly accessible website, or if there is no such website, by providing a copy of the plan to any person who makes a written request. The sections of the plan that are required to be publicly available are set out in clause 132 of the *Protection of the Environment Operations (General) Regulation 2021*.

**NOTE:** This plan must be developed in accordance with the *Protection of the Environment Operations Act 1997*, the *Protection of the Environment Operations (General) Regulation 2021* [Part 4 clauses 129 – 133] and the *Protection of the Environment (Waste) Regulation 2014*.

Licensees should also refer to the EPA's *Guideline: Pollution incident response management plans*.

## Environment Protection Licence (EPL) Details

**Name of licensee:** Ford Hire Pty Ltd T/A Southern Liquid Waste – ABN 17 666 883 432  
(including ABN)

**EPL number:** 21929

**Licensee address:** Office – 7 Trim St, South Nowra, NSW. – This plan applies to mobile plant as required.

**Does the company have multiple sites for garaging waste transporter vehicles?**  Yes  No  
If yes, how many? N/A

**Company or business contact details**  
**Name:** Brayden Ford  
**Position or title:** Director  
**Business hours contact number/s:** 02 4411 1222  
**After hours contact number/s:** 0448004353  
**Email:** brayden@southernliquidwaste.com.au

**Website address:** www.southernliquidwaste.com.au

## Pollution incident – person/s responsible

Include 24-hour contact details for all persons responsible and alternative person/s should the primary contact be unavailable.

**PIRMP activation**  
**Name of person responsible:** Brayden Ford, James Alessi  
**Position or title:** Director, Operations Manager  
**Business hours contact number/s:** 02 4411 1222  
**After hours contact number/s:** 0448 004 353, 0403 652 631  
**Email:** [Brayden@southernliquidwaste.com.au](mailto:Brayden@southernliquidwaste.com.au), [Office@southernliquidwaste.com.au](mailto:Office@southernliquidwaste.com.au)

**Notifying relevant authorities**  
Notification should be made by a person with an appropriate level of authority within the company.  
**Name of person responsible:** Brayden Ford  
**Position or title:** Director  
**Business hours contact number/s:** 02 4411 1222  
**After hours contact number/s:** 0448004353  
**Email:** brayden@southernliquidwaste.com.au

## Pollution incident – person/s responsible, continued

### Managing response to pollution incident

Consideration should be given to who is responsible onsite during a pollution incident, as well as a 24-hour contact within the office.

**Name of person responsible:** Brayden Ford

**Position or title:** Director

**Business hours contact number/s:** 02 4411 1222

**After hours contact number/s:** 0448004353

**Email:** brayden@southernliquidwaste.com.au

## Notification of relevant authorities

A pollution incident means an incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise.

### What must be notified:

If a pollution incident occurs in the course of an activity so that material harm to the environment (within the meaning of section 147 of the POEO Act) is caused or threatened, the person carrying out the activity must immediately implement this plan in relation to the activity required by Part 5.7A of the POEO Act. What must be notified: Material harm to the environment, involving actual or potential harm to health or safety of humans beings or ecosystems, OR actual or potential loss for property damage exceeding \$10 000.

The following environmental incidents must be notified:

- All environmental incidents where material harm has resulted, and external agencies are involved (Police, Fire, etc)
- Spill to water way
- Vehicle fire (vehicle or waste product is fully involved in fire)

**Relevant persons or authorities** required to be notified as per Part 5.7A of the POEO Act in the case of a pollution incident that causes or threatens to cause material harm to the environment are listed below.

Drivers can contact 000 if there is an immediate risk of human harm or environmental harm, otherwise they are instructed to call SLW management, who will notify the below in the following order and as required:

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**Fire & Rescue NSW / Rural Fire Service**

**Contact number/s:**

000

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**EPA**

**Contact number/s:**

131 555

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**NSW Health**

**Relevant Area Health Service:**

Shoalhaven Hospital

02 4423 9500

Wollongong Hospital

		02 4421 6700, after hrs 02 4222 5000
<b>SafeWork NSW - Nowra</b>	<b>Contact number/s:</b>	131 050
<b>RMS Nowra</b>	<b>Contact number/s:</b>	1377888
<b>Shoalhaven Council</b>	<b>Contact number/s:</b>	02 4429 3111

### Local community and neighbour notification and communication procedures

**If there is a pollution incident that occurs, the neighbours around the incident area will be notified of the incident, including warnings of the incident as early as possible, followed by updates as required via physical door knocking or telephone.**

Use a notepad to note down addresses and contact details of neighbours & community members as notified. Updates will be notified in person during work hours, or phone call after work hours.

Where community notification is required following an incident involving trackable waste, this may be led by SLW Management or the incident controller from emergency services (NSW Police Force or Fire & Rescue NSW/ Rural Fire Service).

Contact details of the company representative who is responsible for public communication during an incident is Brayden Ford or James Alessi. Contact details are listed towards the beginning of this document.

### Actions to be taken during or immediately after a pollution incident

#### Pollution control action

In the event of a pollution incident, prior to any other action, the truck operator must contact 000 if the incident presents an immediate threat to human health or property

After notifying 000 (if required) and the risk of harm to human health is minimised, immediate action should be taken to reduce and control any pollution. The vehicle should be moved to a safe spot out of the way of traffic and if possible, away from drains, creeks and rivers. Next, try stop the spill. This is achieved by enacting a suitable pollution response as shown below:

#### 1. Stop the Spill

Identify where the spill is coming from. If it is safe to do so, stop the spill/leak at its source. For example, close the leaking valve or fit a cap to the outlet if the valve is leaking.

#### 2. Contain the Spill

If safe to do so, contain the spill. This is achieved by distributing absorbent materials (sawdust, absorbent pads) around the outside of the spill, working your way in to stop the flow. Other equipment, such as mini booms can be used to stop the further spread of the spill. Continue to spread absorbent material all over the spill until it is fully covered and contained.

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### 3. Report the Spill

Contact Southern Liquid Waste Management and report the spill. When appropriate, log the incident in an incident report form. Investigate the incident and ensure to implement learnings (where practicable) from the incident to lower the risk of the same or similar incident reoccurring.

### 4. Clean the spill up

Proceed to clean the spill up. Use more absorbent material to ensure all the spill is cleaned up thoroughly. Take care to not let the spill spread during clean up. Ensure that all the absorbent material is disposed of properly and legally.

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#### **Below is a list of how any identified risk of harm to human health can be reduced during or immediately after a pollution incident:**

- Early warnings given to any persons in the vicinity – this is to ensure everyone has immediate notice to move away from the spill.
- Updates on the situation– Updates are important to keep any nearby or relevant people away from the spill and any potential hazard until it is rectified/cleaned up
- PPE – All staff to be issued with appropriate PPE to handle the spill safely
- Staff training – Staff to be trained on how to properly use the spill kit located in the truck
- Stop, contain and clean up the spill – this will limit the total area that the pollution incident effects and reduce the risk to human health.

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#### **Coordinating with the authorities or persons notified**

See previous sections “Notification of relevant authorities” & “Local community and neighbour notification and communication procedures” for information on coordinating with authorities and persons notified”

If the incident presents an immediate threat to human health, call “000” as soon as possible. the notifying person should ensure to:

- Remain calm and speak clearly
- Identify yourself to the relevant authorities
- Concisely explain the relevant information about the incident, such as the location and brief nature of the incident, clearly

All employees and contractors are responsible for alerting management personnel to all environmental incidents or hazards which may result in an environmental incident, regardless of the nature or scale. Notification responsibilities are detailed in the POEO Act (section 148), which encompasses all site personnel, including contractors and sub-contractors. These can be categorised broadly as:

1. The duty of an employee or any person undertaking an activity:
2. Any person engaged as an employee or undertaking an activity must, immediately after becoming aware of any potential incident, notify their relevant manager of the incident and all relevant information about it.

The duty of the employer or occupier of a premises to notify:

- An employer or occupier of the premises on which the incident occurs, who is notified (or otherwise becomes aware of) a potential pollution incident, must undertake notification to the appropriate regulatory authority of any “material harm incidents”, including relevant information.

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- Notification shall be undertaken by Operations Manager or Director.
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**Identify the person/s through whom all communications are to be made:**

Brayden Ford – Director – 0448004353

James Alessi – Operations Manager – 0403 652 631

### Pre-emptive actions to be taken

**Provide detailed descriptions** of the pre-emptive actions to be taken to minimise or prevent any risk of harm to human health or the environment arising from the transport of trackable waste:

To ensure waste does not escape from or present a risk to the public or the environment from any transport vehicle operated by Southern Liquid Waste, SLW will:

1. Only use serviceable vehicles designed and constructed for the purpose of transportation of waste materials;
2. Ensure the vehicles are in good, maintained condition and ensure the waste receptacle (tank) is secured effectively to the vehicle body and fit for purpose;
3. Operators of the vehicles are suitably authorised and qualified to operate the vehicles;
4. Ensure operators complete a daily pre-start checklist on the vehicle, testing and checking valves, functions of the vehicle and the overall condition of the vehicle to ensure it is up to standard and will not pose a risk when operated.
5. Provide spill kits that are stocked and complete, on vehicles transporting waste; and
6. Provide suitable apertures to allow the testing of materials contained within the container if requested.
7. Provide training on ensuring incompatible wastes are not transported together.

These actions should, at a minimum, comply with the requirements set out in clauses 70, 72 and 73 of the Protection of the Environment (Waste) Regulation 2014.

### Staff training

**Identify the nature and objectives** of any staff training program in relation to this plan:

**Objectives**

The intention of this PIRMP is to notify Authorities and the community of a pollution incident and effectively manage the incident. Thus, the objectives of training are:

- To enable those with management responsibilities to carry out their duties.
- To convey understanding to staff, in order to maintain responsible practices on-site.
- To enable an effective response to any pollution incident.

All supervisory, management staff and operators shall be trained in this procedure, and issued a copy.

In addition to the above, Staff training on the use of spill kits will be undertaken.

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## Testing and updating of the PIRMP

**It is a legal requirement to test the plan every 12 months and within one month of any pollution incident.**

The Operations Manager is responsible to ensure that testing has been completed. Testing will occur at a time within the usual reporting period for the licence. Testing methods will include:

- Simulation of a physical pollution scenario.
- Practical exercises or drills.
- Simulation of a pollution scenario via a meeting.
- Auditing of the PIRMP, which includes an analysis of the effectiveness of the PIRMP.
- Testing the contact numbers of methods for contacting the community.
- Testing the knowledge of those responsible re this PIRMP.

Following each test, relevant staff shall be debriefed on the learnings, and the PIRMP updated accordingly (see Appendix 4). Learnings include:

- What worked?
- What would we do next time?
- What would we do differently next time?
- What needs did we identify?

**Detail the dates** on which the plan was updated:

### PIRMP Update Register

Date Update Occurred	Reason for Update	Details of Update	Date of completion
July 2024	Creation of Document	Creation of Document	July 2024

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**Example: PIRMP testing details**

Date tested	Tested by (to include the names of all people involved in testing)	Details of test (e.g. nature of the test, involvement of other agencies) Note: Testing must cover all components of the plan.	Finding of test including issues identified	Next scheduled testing date (must be within 12 months from current test)
e.g. 24.02.18	John Smith, Environment Manager	Desktop simulation – chemical spill	Contact details out of date	23.02.19

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March 2020